

Social Security Number Truncation

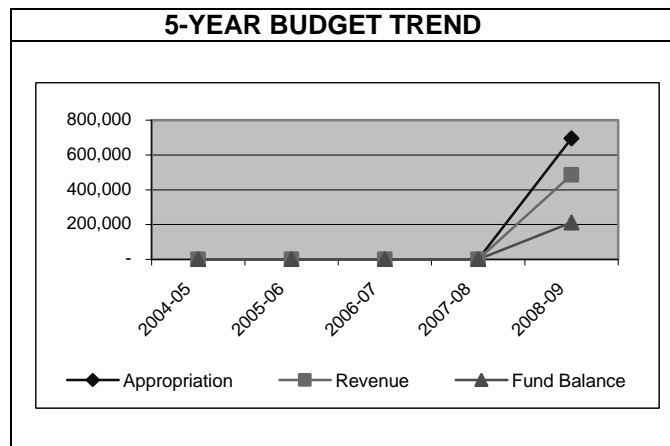
DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established in February, 2008 to defray the cost of implementing Government Code Section 27301 which requires local governments to truncate the first five digits of social security numbers (SSN) that appear in records that may be disclosed to the public. The law requires the Recorder to implement the SSN truncation program for all records back to 1980; however, the law recognizes that revenue from the fee may not fully cover the cost of its implementation. The Recorder may truncate records as the funding allows.

The primary service provided by this budget unit is the review of all recorded documents since 1980, flagging of high-value personal information, truncation of the first five digits of the SSN, and the creation of a separate index and images for public view. The index and images of the original recorded documents will be maintained in its entirety. Revenue includes fees collected pursuant to Government Code Section 27301 and implemented in the County Fee Ordinance as 16.023A(q)(3).

There is no staffing associated with this budget unit.

BUDGET HISTORY

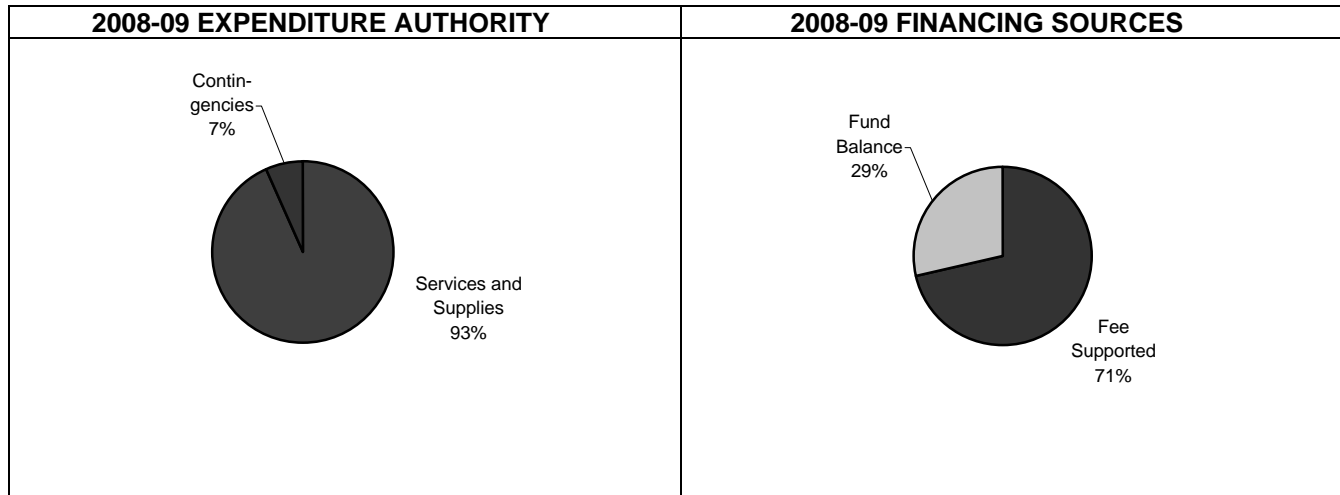


PERFORMANCE HISTORY

| | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2007-08 Modified Budget | 2007-08 Actual |
|----------------------|-------------------|-------------------|-------------------|-------------------------------|-------------------|
| Appropriation | - | - | - | 211,433 | - |
| Departmental Revenue | - | - | - | 211,433 | 210,792 |
| Fund Balance | | | | - | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Social Security Truncation

BUDGET UNIT: SST REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

| | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2007-08 Actual | 2007-08 Final Budget | 2008-09 Final Budget | Change From 2007-08 Final Budget |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------------|-------------------------|--|
| Appropriation | | | | | | | |
| Services and Supplies | - | - | - | - | - | 650,000 | 650,000 |
| Contingencies | - | - | - | - | - | 45,792 | 45,792 |
| Total Appropriation | - | - | - | - | - | 695,792 | 695,792 |
| Departmental Revenue | | | | | | | |
| Use of Money and Prop | - | - | - | 738 | - | - | - |
| Current Services | - | - | - | 210,054 | - | 485,000 | 485,000 |
| Total Revenue | - | - | - | 210,792 | - | 485,000 | 485,000 |
| | | | | Fund Balance | - | 210,792 | 210,792 |

Services and supplies of \$650,000 are dedicated to professional services required to truncate the records as required by law. The Recorder estimates that a contract to complete the truncation of the numbers and other services back through 1980 will exceed the budgeted amount and will require multi-year encumbrances.

Departmental revenue is anticipated at \$485,000 which is consistent with other fees of this type.

